

<b>State of Alaska</b> <b>Division of Motor Vehicles</b> <b>Standard Operating Procedures</b>	<b>SOP No. R-175</b>	<b>Page No. 1 of 2</b>
	<b>Effective</b> December 11, 2006	
<b>Subject:</b>	<b>Supersedes</b> R-175	<b>Dated</b> 9/12/01
<b>DETERMINING VEHICLE REGISTRATION MONTH</b>	<b>Approved</b>	
<b>Statute:</b> AS 28.10.108 <b>Regulation:</b>	<b>Form No.</b> 812, 813, 821	

Each vehicle registered in Alaska is assigned a specific month for registration. Please see the specific section below to determine the correct registration month and year when issuing original or registration renewal.

## **INITIAL REGISTRATION**

Assign the current month tab and register for two year period.

Example: First registered in August 2006. Issue August month and 2008 year tabs.

Vehicles used commercially may be registered for one year. See R-5 for Commercial Exception per AS 28.10.108 (f).

## **TEMPORARY PERMIT**

The month the permit is issued is the assigned registration month. T-90

## **DEALER SALE - REGISTRATION EXPIRED**

- A new registration month is established if a vehicle registration expires while the vehicle is held for sale by a dealer. The registration month assigned is the month in which the new application is received by the Division.
- The application must be accompanied by a "Dealer Affidavit of Vehicle Held in Inventory" (Form 813).

## **CHANGE IN REGISTRATION MONTH REQUESTED – COMMERCIAL VEHICLES, ONLY**

- The registration month may be changed at the request of the vehicle owner.
- Must be done in conjunction with an original registration or renewal.
- See R-180 for procedures on changing the registration month. [AS 28.10.108 (f)]

## **CHANGE IN USE**

### **(Non-Commercial to Commercial or Commercial to Non-Commercial)**

- A new registration period is established when a vehicle that was registered non-commercially is being changed to commercial use. The new registration month assigned is the month in which the application is made. For commercial trailers, permanent registration is assigned.
- When a commercial use vehicle or trailer is being changed to non-commercial, the following applies:
  - **TRAILER** – Start registration over in the month the transaction occurs.
  - **VEHICLE** – Change the class code and print a duplicate registration. No further fees are required until the vehicle is due for a renewal.
- See R-210 for procedures on renewing registrations.

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## REGISTRATION EXPIRED 12 MONTHS OR LESS

- A vehicle retains the same registration month if the registration is expired 12 months or less.
- See R-210 for procedures on renewing registrations.

## REGISTRATION EXPIRED OVER 12 MONTHS

- A new registration month is established when the registration has been expired over 12 months. The new registration month assigned is the month in which the application is made.
- See SOP R-210 for procedures on renewing registrations.

## RETURNING TO ALASKA

When a vehicle that was registered in Alaska is registered in another state or country, the Alaska registration is no longer valid. Use the previous ALVIN record and start the registration over as you would for an original registration.

## SENIOR CITIZEN-EXEMPT ~ VEHICLE SALE

- A senior citizen may register **one** vehicle during a registration period without paying registration fees or motor vehicle registration tax.
- Registration starts over when a vehicle with a senior exemption is sold.
- See R-185 for additional information.

## UNIQUE AND SPECIAL REGISTRATIONS

Alaska law provides for registration of unique and special vehicles. As the following are exempt from registration and/or motor vehicle registration taxes, the registration starts over again when the vehicle is sold or when the plates are being removed. Full fees would be paid at that time.

Amateur Radio / Call Letter.....	1F & 4F, <b>ONLY</b>	Farm .....	61
Charitable or Non-Profit .....	1P - 5P	Government Exempt .....	1G - 5G
Disability Plates.....	HH, <b>ONLY</b>	Pearl Harbor Survivor .....	83 & 84
Disabled Veteran.....	DD & DV, <b>ONLY</b>	Prisoner of War .....	81 & 82

## SNOW VEHICLES & ATV's

- Snow vehicles are registered for one, two or three seasons and all snow vehicle registrations expire on September 30th. A "season" is two years.
- See R-135 for additional information.

### Cross Reference:

R-005	Biennial Registration	T-090	Temporary Permits
R-135	Snow Vehicles		
R-180	Changing Registration Month		
R-185	Senior Citizen Exemption		
R-210	Renewal of Registration		